

Office Use Only

Date Received: _____

Approved: _____ Denied: _____

Denial Reason: _____

CITY OF SALEM

Sewer Service Charge Adjustment Application

Date _____

Name _____

Utility Account # _____ Phone # _____

Service Address _____

Requesting Sewer Adjustment Credit for the following reason: (select one of the following)

_____ Swimming Pool Fill

_____ Water Leak

Sewer credits are intended to address high use utility bills caused by water usage that was registered by the water meter, but did not enter the sanitary sewer system. All water that passes through the water meter must be paid for, therefore credits will only be considered on the sewer portion of the utility bill. Leaks that have entered the sanitary sewer system are ineligible to receive a sewer adjustment credit.

Pool Information:

Shape: Round Oval Rectangle

Round Size: _____ ft (diameter) x _____ ft (depth)

Oval / Rectangle Size: _____ ft (length) x _____ ft (width) x _____ ft (depth)

Pool capacity will be determined by the City Hall based on above measurements; the City may also come and measure the pool. Pool capacity must exceed 2,500 gallons to be eligible for a credit.

Water leak amounts will be determined by overage of the previous 3 months' average usage by the City Hall.

By signing below, you acknowledge the information submitted is accurate to the best of your knowledge. I also agree that the sewer credit shall only be issued if no delinquent balance is owed to the utility. Application must be returned to the City Hall PRIOR to the due date of the bill.

Signature

Date

201 South Main Street
P.O. Box 179
Salem, IA 52649-0179

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Email salemcityhall@iowatelecom.net